



Highlights

- **Secure Web-Hosting Environment**
- **Reduces up-front capital expenditure**
- **Scanning and conversion services, or image import, for Web-based archive and viewing**
- **Easy sharing of information**
- **Utilizes Web browser-based access to stored content**
- **Rapidly retrieves documents on demand**
- **Provides secure access through user authentication**
- **Anytime, anywhere access!**
- **Disaster protection**

What is DocAgent Web Hosting Services?

Digital Designs' DocAgent Web Document Hosting Services provides a cost-effective, secure, long-term archiving solution for storing, accessing, and managing scanned images—without the upfront capital costs, lengthy implementation cycles, or ongoing maintenance associated with an in-house archiving system.

Our advanced archiving hosting service provides controlled access to archived images from any Web browser, customized indexing, and sophisticated search tools for enabling rapid search and retrieval. Your access goes with you. Your team spends less time filing and finding documents. And your administrative overhead becomes easily manageable.

DocAgent Web Document Hosting Advantages

A push of a button initiates fast, unattended document capture, indexing and archiving. Users then have

immediate Web browser access to their enterprise business application documents.

With customer-specific document definitions, indexing values are automatically extracted and stored in a database.

DocAgent Web reduces time spent looking through traditional printed reports and documents by prompting for search criteria and precisely retrieving the document or page desired.

Business-specific rules may be applied, permitting document access only by individuals who have appropriate authority.

Security

DocAgent Web Document Hosting Services provide secure access to important documents and reports. User access can be restricted to a particular type of document or to specified sections of a document. For example, a user can be authorized to statements only within a specific range of account numbers.

