

**About Stratford Board of Education**

Stratford Board of Education is Connecticut's twentieth largest school district, responsible for the education of over 6,000 students from kindergarten through high school. SBOE administers 14 schools, and its staff consists of 1,200 full-time employees. The Division of Computer Services is the information management center for the schools, advising and assisting the individual schools and the administration of technology. Additionally, they are responsible for assisting in the management of reporting for federal, state and local funding.

Providing complete educational opportunities for exceptional children is a critical portion of the work done by SBOE. Providing for disabled, challenged and gifted students requires extensive record keeping to meet funding guidelines of both federal

and state governments. This is the most important imaging project at SBOE.

*It ensures the security of the confidential student records by allowing access only to those who are authorized.*

Unlike school systems which outsource their payroll processing, SBOE handles the management of its own payroll. Check production of 25,000 per year for payroll and 5,000 per year for accounts payable were only part of the costs SBOE sought to lower. The state of Connecticut funds its schools, in part, based on the number of students enrolled. Called "membership", this student count must be accumulated daily and reported to the State Department of Education in the Principal's Monthly Report. These reports must be retained in their daily, monthly and annual forms. The retention of these reports on paper requires significant amounts of stor-

age space as well as protection against loss, theft and natural disasters. Because **FormServer/400** allows the user to convert existing print jobs from pre-printed forms to electronic forms without modifying the CIMS application software, pre-printed checks became "old technology" overnight!

***FormServer/400 cut pre-printed check costs by half for SBOE and also lowered the cost of securing these checks.***

The most important benefit according to SBOE is that,

***"Now we can print checks without worry."***

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